

**PROPOSED ADDITIONS TO THE POLICIES AND PROCEDURES OF THE
KANSAS ASSOCIATION OF THE
TECHNOLOGY STUDENT ASSOCIATION**

ARTICLE I. REGIONAL DIVISIONS

KSTSA shall be divided into regions with the number of regions and their boundaries determined by the KSTSA Board of Directors. The number of regions and their boundaries can be changed at any time by the KSTSA Board of Directors.

ARTICLE II. REGIONAL COORDINATORS

Section 1. Each region shall have appointed a Regional Coordinator by the KSTSA Board of Directors. After the two year review of the state's regional division, a specific process will be set in place that outlines the specific process by which a Regional Coordinator shall be elected/appointed by the KSTSA Board of Directors. At this specific time, the duties and powers of the Regional Coordinator can also be revised.

Section 2. The Regional Coordinator shall hold the following duties:

1. Conduct TSA business within their region
2. Develop a process of election/appointment for the office of Regional Student Representative
3. Brainstorming and implementing ideas to help the state association conduct regional conferences
4. Work with other regional coordinators to aid the State Advisor and Board of Directors to relay information and share ideas; regional coordinators should also work together to choose a representative to attend Board of Directors Meetings.
5. Work with Regional Student Representatives as a liaison to the State Advisor and with the Regional Student Representative's TSA Advisor to coordinate travel and duties of the Regional Student Representative.

Section 3. Regional Coordinators are strongly encouraged to attend Board of Director meetings to present their input and to discuss issues involving the State Association. Although the Regional Coordinators shall not have a vote relating to regular business matters of KSTSA, they shall be collectively allowed two votes (to keep an odd number of votes on the Board of Directors) and must work together to form a general consensus on issues relating to student leadership (to include only the State Officer Planning Team) and on issues relating to the position of Regional Coordinators and Regional Policies.

Section 4. Regional Coordinators will be expected to sign a form stating their understanding of the job presented before them and their intentions to carry out the job in the best interest of KSTSA. Regional Coordinators will be under the jurisdiction of the KSTSA Board of Directors and shall abide by the KSTSA Code of Conduct.

ARTICLE III. REGIONAL STUDENT REPRESENTATIVES

Section 1. The Regional Coordinator will have the power to appoint or develop a process of election for a Regional Student Representative that shall be a part of the KSTSA State Officer Planning Team. After the two year review of the state's regional divisions, a specific process will be set in place that outlines the specific process by which a Regional Student Representative shall be elected/appointed. At this specific time, the duties and powers of the Regional Student Representative can also be revised.

Section 2. The specific duties of the Regional Student Representative are:

1. Attend all meetings and fulfill all duties outlined in the Regional Student Representative packet
2. Aid the State Officers and be an insightful member of the State Officer Planning Team
3. Be well prepared and educated about TSA to fill in as a state officer if an office were to become vacant during the school year (replacements are made at the discretion of the Board of Directors)
4. Work with TSA Chapter Officers and Chapter Presidents to organize (with the Regional Coordinator) Regional Meetings/Conferences and to implement ideas to aid in the growth and well being of the state association

Section 3. Regional Student Representatives are a part of the State Officer Planning Team, but do not assume the duties of State Officers. They are considered leaders of their regions and are liaisons between the State Officer Team and their Region. In the event of a vacancy on the State Officer Team, the Regional Student Representatives will be the first considered to fill that vacancy.

Section 4. Regional Student Representatives will be expected to sign a form stating their understanding of the job presented before them and their intentions to carry out the job in the best interest of KSTSA. Regional Student Representatives will be under the jurisdiction of the KSTSA Board of Directors and shall be expected to abide by the KSTSA State Officer Code of Conduct and State Officer expectations.

ARTICLE IV. STATE OFFICER PLANNING TEAM

The State Officer Planning Team shall consist of the state officer team and each regional representative. The State Officer Planning Team shall meet periodically throughout the school year to help plan Fall Leadership and State Conference. In addition, as the organization of the state association evolves, this team would also work to plan regional conferences throughout the state.

ARTICLE V. GUIDELINES FOR PUNISHMENT OF KSTSA ELECTED MEMBERS

Section 1. All members of KSTSA that are elected to a position can be held responsible for their actions while in office. All members are under the jurisdiction of the KSTSA Board of Directors. Each individual infraction will be evaluated by the Board of Directors based upon the merit of the infraction. All elected members will be reprimanded accordingly and will follow a “Three-Strikes-You’re Out” rule.

Section 2. Levels of Punishment

- A. Step 1: Elected Member is brought up before the Board of Directors. A verbal apology to the Board of Directors will be required as the minimum punishment.
- B. Step 2: Elected Member is brought up before the Board of Directors. A handwritten apology to the Board of Directors will be required as the minimum punishment.
- C. Step 3: Elected Member is brought up before the Board of Directors. Unless the Board of Directors decides to dismiss the infraction based upon lack of merit, the Elected Member will be removed from office.

Clauses

1. As the KSTSA structure is evolving, regional coordinators shall be voted upon initially by the board of directors for each region, and each coordinator shall create a system of appointing/delegating their area student representative. After two years, the structure and function of each region shall be reviewed by the KSTSA Board of Directors to determine efficiency and to unify each region systematically.
2. The Regional Coordinator shall initially appoint regional Student Representatives. After the two-year review by the Board of Directors, and more structured policy will be put in place to govern all regions uniformly and systematically.

3. The specific duties of Regional Student Representatives may vary between regions to ensure that each region is being operated at a successful and efficient level. These specific duties shall be outlined and implemented by the Regional Coordinator.

4. In the event that an elected KSTSA Member breaks the Code of Conduct stated in the bylaws, or commits an infraction of a severe degree, they will immediately be dismissed from office. In addition, an elected KSTSA Member that commits an infraction can be punished from any step stated in these policies and procedures; all punishments are at the discretion of the KSTSA Board of Directors. The Board of Directors also has the power to dismiss infractions based upon lack of merit.